

School: _____ Year: _____ Principal: _____

I authorize school personnel to administer medication to my child in my place during the school day, according to the PCSSD Board policy. I understand that all medication will be stored in a limited access area, and the quantity of medication in each new prescription bottle will be counted and recorded. I release Pulaski County Special School District and personnel from any and all liability related to medication administration.

I understand and agree that I will be responsible for payment of all medical services incurred, including emergency transport and care that is not covered by the student's health insurance plan.

Parent/Guardian Signature: _____ Date: _____

MEDICATION POLICY: Revised 2/16/18

It is the policy of the PCSSD School Board that no drug or medicinal preparation, except for medicines or medications used in first aid, will be administered to students on any school premises by school personnel unless the student requires the medication in order to attend school. To ensure a safe method in dispensing medications to students, a current and valid physician's prescription with instructions as well as a written request from the student's parent/guardian must be provided to school personnel.

Guidelines:

1. Only medications prescribed by a physician will be given at school.
2. All medication (both prescription and over the counter medicine) must be in a container (bottle) with a prescription label noting the name of the student, medication name, dosage, and clear directions for administration.
3. School personnel are not trained to determine when non-scheduled medications are needed, as this is a form of prescribing. However, there are times when PRN (as needed) medication may be required. A physician statement must be provided giving specific instructions regarding how much, when and how often the medication is to be given.
4. This consent form (MARF) must be signed by the parent/guardian for any medication to be given to a student at school. Handwritten notes are not acceptable.
5. No medication that is to be given three (3) times a day or less will be administered at school unless a physician's statement specifically directs the medication to be given at a certain time.

Student Name: _____	Grade: _____	Teacher: _____

Medication: _____	Dose: _____	Time: _____

Health Concern: _____	Physician: _____	

Preferred Hospital: _____	Phone: _____	

6. In order to ensure medication efficacy and student safety, no scheduled medication will be administered at school within 1 hour of the arrival bell nor within 1 hour of the dismissal bell.
7. Building level personnel and school nurses will administer medicine to students according to Board Policy Code 4.35.
8. A locked and limited access area for storage of medications will be provided.
9. Parents/guardians shall be responsible for transporting medication to and from school for students in grades K-12 unless other arrangements are made with the school nurse or principal. It is recommended that parents/guardians bring a month supply to school and note when more medicine is needed to prevent missed doses due to depleted supply. The quantity of medication will be counted and recorded when medication is brought to the school.
10. At the end of the school year, any unused medication must be picked up by parent/guardian on or before the last day. All medication not picked up will be destroyed in the presence of a witness, unless prior arrangements have been made.
11. The school nurse or designee must administer all medications. However, to comply with Act 1694 of 2005, an exception will be made for students to carry/self administer asthma inhalers or emergency medications required for documented health conditions with a physician order and school nurse approval. An emergency health care plan and this consent (MAR) must be on file. For the student's protection, the nurse or designee will not give a dosage of medication in excess of the recommended dosage on the label unless a physician's order is received.
12. The initial dose of a new medication must be given by the parent/guardian outside of the school setting.
13. No sharing of any medication is permitted.
14. Narcotic pain medication will not be administered in the school setting. Students requiring this type of medication should stay home.

Year _____ Student: _____ Grade: _____ Teacher: _____

Medication: _____ Dose: _____ Time: _____

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Date: _____ #: _____ Initials: __

Medication Quantity Received:
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Date: _____ #: _____ Initials: __
Date: _____ #: _____ Initials: __

Medication Quantity Received:
Date: _____ #: _____ Initials: __
Date: _____ #: _____ Initials: __
Date: _____ #: _____ Initials: __

Medication Administration:
Signature: _____ Initials: _____ Signature: _____ Initials: __
Signature: _____ Initials: _____ Signature: _____ Initials: __